

VODIČ ZA „ONLINE LEARNING AGREEMENT“ ZA STUDIJSKI BORAVAK

Prije polaska na mobilnost u okviru Erasmus + programa, „Online Learning Agreement“ (u nastavku OLA) treba biti potpisan s triju strana. OLA je sporazum između studenta, Sveučilišta Jurja Dobrile (u nastavku SJD) i partnerske institucije (za koju se student prijavio) i sadrži akademski sadržaj planiranog boravka studenta.

Tijekom uređivanja OLA preporučuje se koristiti Google Chrome, Firefox (ne Internet Explorer) ili aplikaciju Erasmus +.

Na službenoj web stranici www.learning-agreement.eu student kreira OLA dokument. Odabire između opcija „Semester mobility“, „Blended mobility with Short-term Physical Mobility“ ili „Short term Doctoral Mobility“ opcije.

1. Student Information

Dodajte informacije o sebi i svom području studija. U polju Akademska godina trebali biste još jednom provjeriti jesu li podaci točni. Cijelu akademsku godinu treba označiti čak i ako idete samo na semestar.

Student

First name(s) *	Last name(s) *	
<input type="text" value="Ivan"/>	<input type="text" value="Horvat"/>	
Email *		
<input type="text" value="student@unipu.hr"/>		
Date of birth *	Gender *	Nationality *
<input type="text" value="01/01/1998"/>	<input type="text" value="Male"/>	<input type="text" value="Croatia (258)"/>
<small>Country to which the person belongs administratively and that issues the ID card and/or passport.</small>		
Field of Education *	Field of Education Comment	Study cycle *
<input type="text" value="Economics (0311) (759)"/>	<input type="text"/>	<input type="text" value="Master or equivalent second cycle (EQF lev)"/>
<small>Field of education: The ISCED-F 2013 search tool available at http://ec.europa.eu/education/international-standard-classification-of-education-isced_en should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.</small>		
<small>Study cycle: Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).</small>		

U polje obrazovanja dodajte [ISCED](#)-kod za svoje područje studija.

2. Sending institution

Odaberite Sveučilište Jurja Dobrile u Puli. Pod „Sending Responsible Person“ upišite podatke [ECTS koordinatora](#) Vaše sastavnice, a pod „Sending Administrative Contact Person“ upišite podatke [djelatnice](#) Ureda za partnerstvo i projekte.

Sending Institution

Country *
Croatia x

Name *
SVEUCILISTE JURJA DOBRILE U PULI x

Faculty/Department
Faculty of Economics and Tourism "Dr. Mijo Mirković"

Address *
Pula

Erasmus Code *
HR PULA01

Sending Responsible Person

First name(s) *
Dean

Last name(s) *
Sinković

Position *
Vice Dean for International Cooperation and Business

Email *
dsinkov@unipu.hr

Phone number
+38552377086

Responsible person at the Sending Institution: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

Sending Administrative Contact Person

First name(s)
Diana

Last name(s)
Kolarik

Position
Expert Associate for International Cooperation and Mobility

Email
international.office@unipu.hr

Phone number
+38552377086

Administrative contact person: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.

(u primjeru „Fakultet ekonomije i turizma - Dr. Mijo Mirkovića“)

3. Receiving institution

Ispunite podatke za prihvatnu instituciju.

Academic year *
2020/2021

Receiving

Receiving Institution

Country *
Pre-filled

Name *
Pre-filled

Receiving Responsible Person

First name(s) *
Pre-filled

Last name(s) *
Pre-filled

Position *
N/A

Email *
Pre-filled@pre-filled.com

Phone number

Responsible person at the Receiving Institution: the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

Receiving Administrative Contact Person

First name(s)
Pre-filled

Last name(s)
Pre-filled

Position

Email
Pre-filled@pre-filled.com

Phone number

[Previous](#) [Next](#)

4. Proposed mobility Programme

Ova sekcija obuhvaća planirano vrijeme trajanja mobilnosti, tablicu A i tablicu B.
Planirano vrijeme mobilnosti: dodajte mjesec i godinu vašeg prvog i zadnjeg dana na prihvatnoj instituciji. Period ne uključuje dane putovanja prije ili poslije mobilnosti.

Tablica A: Study Programme at the Receiving institution

Dodajte kolegije koje planirate pohađati u prihvatnoj instituciji u tablicu A pritiskom na „Add Component to Table A“ za svaki kolegij.

Pojedinosti o kolegijima na prihvatnoj instituciji potražite na njihovim web stranicama. Možete se obratiti i izravno prihvatnoj instituciji. Dodajte i poveznicu na katalog kolegija, ako je dostupna.

Language Competence of the student

Na početku semestra razmjene dodajte jezik na kojem ćete slušati predavanja i svoju procjenu početne razine poznavanja tog istog jezika.

Preliminary LA

Planned start of the mobility *

Planned end of the mobility *

Table A - Study programme at the Receiving institution *

Component to Table A Remove

Component title at the Receiving Institution (as indicated in the course catalogue) *

An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

Component Code *	Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion *	Semester *
<input type="text" value="course code"/>	<input type="text" value="number of ECTS"/>	<input type="text" value="First semester (Winter/Autumn)"/>

ECTS credits (or equivalent): in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

Add Component to Table A

Web link to the course catalogue at the Sending Institution describing the learning outcomes: [web link to the relevant info]

- Course catalogue: detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them. Show less
- This must be an external URL such as <http://example.com>.

The main language of instruction at the Receiving Institution *

The level of language competence *

Level of language competence: a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Table B: Recognition at the sending institution

Dodajte kolegije koji zamjenjuju kolegije na prihvatnoj instituciji (koje biste inače slušali na SJD).

Preliminary LA

Planned start of the mobility *

Planned end of the mobility *

Table A - Study programme at the Receiving institution *

No Component added yet.

[Add Component to Table A](#)

Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [web link to the relevant info]

- Course catalogue: detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them. Show less
- This must be an external URL such as <http://example.com>.

The main language of instruction at the Receiving Institution *

The level of language competence *

Level of language competence: a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Table B - Recognition at the Sending institution *

No Component added yet.

[Add Component to Table B](#)

Provisions applying if the student does not complete successfully some educational components: [web link to the relevant info]

This must be an external URL such as <http://example.com>.

Web link to the course catalogue at the Sending Institution describing the learning outcomes: [web link to the relevant info]

This must be an external URL such as <http://example.com>.

5. Virtual Components

Ako planirate slušati i virtualne kolegije u okviru mobilnosti, ova sekcija mora biti ispunjena.

Academic year *

2020/2021

Table C

Component to Table C Remove

Component title or description at the Sending Institution *

Name of virtual course

Component Code *

Course code of virtual course

Number of ECTS credits (or equivalent) to be recognised by the Sending Institution *

Number of study points

ECTS credits (or equivalent): in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

Short description of the virtual component *

Automatically recognised towards student degree

Automatic recognition comment

Please add the Table if you wish to indicate virtual component(s) at the receiving institution before, during or after the physical mobility to further enhance the learning outcomes.

Add Component to Table C

Previous Next

6. Commitment

OLA mora biti potpisan od strane studenta, ECTS koordinatora („Sending Responsible Person“) i ECTS koordinatora („Receiving Responsible Person“). Nužno je da se student potpiše u okvir i pritisne gumb kako bi OLA automatski bio poslan ECTS koordinatorsu. Student ne može uređivati dokument nakon što je isti potpisao i poslao. Za svaki korak u procesu student prima obavijest e-poštom.

Ako netko od potpisnika ima komentare ili smjernice o potrebi dorade OLA, isti će biti odbijen (o čemu ćete biti obaviješteni automatskim mailom) i isti je potrebno ponovno kreirati/urediti te ponovo potpisati.

7. Izmjene OLA

Ako trebate izmijeniti svoj OLA nakon što su ga potpisale sve strane, možete se prijaviti i to učiniti. Nakon završetka svih promjena dokumente treba ponovo potpisati.

OLA za studije: Izbrišite tečajeve (kolegije) koje više ne pohađate i / ili dodajte nove tečajeve (kolegije) na isti način kao kad ste kreirali OLA.